

AGENDA

Meeting: Devizes Area Board
Place: Devizes Sports Club, London Road, Devizes SN10 2DL
Date: Monday 5 June 2017
Time: 6.30 pm

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:00pm .

Please direct any enquiries on this Agenda to Libby Beale (Senior Democratic Services Officer) , direct line 01225 718214 or email elizabeth.beale@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Anna Cuthbert, Bromham, Rowde and Potterne
Cllr Peter Evans, Devizes East
Cllr Sue Evans, Devizes North
Cllr Richard Gamble, The Lavingtons and Erlestoke
Cllr Simon Jacobs, Devizes and Roundway South (Chairman)
Cllr Laura Mayes, Roundway
Cllr Philip Whitehead, Urchfont and the Cannings (Vice Chairman)

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Items to be considered	Time
1	<p>Welcome</p> <p>To welcome those present to the meeting.</p>	6:30pm
2	<p>Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
3	<p>Minutes (<i>Pages 1 - 14</i>)</p> <p>To approve and sign as a correct record the minutes of the last ordinary meeting held on 7 March 2017 and of the special meetings held on 5 April and 16 May 2017.</p>	
4	<p>Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
5	<p>Chairman's Announcements (<i>Pages 15 - 16</i>)</p> <p>To receive any announcements through the Chairman, including:</p> <ul style="list-style-type: none"> • Bobby Van Trust- Online Safety Advisers 	6:35pm
6	<p>Area Board 2017</p> <p>Graeme Morrison, Community Engagement Manager, will advise on the funding the Board has available for community projects 2017-18 and how to apply. Details will also be provided of current projects and priorities, and how local people can get involved.</p>	6:40pm
7	<p>Appointments to Outside Bodies and Working Groups (<i>Pages 17 - 44</i>)</p> <p>The Area Board is asked to reconstitute working groups and appoint representatives and members to outside bodies as detailed in the attached report.</p>	6:55pm
8	<p>Open Floor Session</p> <p>Residents are invited to ask questions of their local councillors.</p>	7:00pm
9	<p>Commemorative Tree Planting</p> <p>Your views are sought on planting options for trees to mark the centenary of the end of the First World War.</p>	7:20pm

10	Partner Updates (<i>Pages 45 - 62</i>)	7:30pm
	To receive updates from the following partners:	
	<ul style="list-style-type: none"> a. Community Policing Team b. Fire and Rescue Service c. Health Services d. Devizes Community Area Partnership e. Schools updates f. Town and Parish Councils g. Devizes Community Area Wellbeing Group 	
11	Area Board Funding (<i>Pages 63 - 68</i>)	7:45pm
	To consider the following applications to the Community Area Grants Scheme:	
	<ul style="list-style-type: none"> • Devizes Eisteddfod- £1,000 towards an upright piano; • Bromham Busy Kids Nursery- £5,000 for flooring and improvements to the play area space. • St John's Parish Room Committee- £2,500 for refurbishment; • Strange Old Things - £1,000 to offer additional sessions from The Mobile Museum; 	
	To ratify £300 funding awarded between meetings of the Area Board by the Community Engagement Manager to support a Dementia friendly cinema screening.	
12	Urgent items	8pm
	Any other items of business which the Chairman agrees to consider as a matter of urgency.	
13	Close	8pm
	The next meeting of Devizes Area Board will be held on 17 July 2017.	

MINUTES

Meeting: DEVIZES AREA BOARD
Place: Council Chamber - County Hall, Trowbridge BA14 8JN
Date: 16 May 2017
Start Time: 12.20 pm
Finish Time: 12.20 pm

Please direct any enquiries on these minutes to:

Libby Beale (Senior Democratic Services Officer) ,Tel: 01225 718214 or (e-mail) elizabeth.beale@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Anna Cuthbert, Cllr Peter Evans, Cllr Sue Evans, Cllr Richard Gamble,
Cllr Simon Jacobs, Cllr Laura Mayes and Cllr Philip Whitehead

Wiltshire Council Officers

Libby Beale (Senior Democratic Services Officer)

Total in attendance: 8

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p data-bbox="336 376 485 414"><u>Apologies</u></p> <p data-bbox="336 443 879 481">There were no apologies for absence.</p>
2	<p data-bbox="336 551 695 589"><u>Election of the Chairman</u></p> <p data-bbox="336 618 1487 723">Nominations were sought for the position of Chairman. Cllr Philip Whitehead, seconded by Cllr Laura Mayes moved that Cllr Simon Jacobs be elected as Chairman.</p> <p data-bbox="336 763 927 801">There being no other nominations, it was:</p> <p data-bbox="336 837 491 875">Resolved:</p> <p data-bbox="336 911 1198 949">To elect Cllr Simon Jacobs as the Chairman for 2017-18.</p>
3	<p data-bbox="336 1016 767 1055"><u>Election of the Vice-Chairman</u></p> <p data-bbox="336 1084 1487 1189">Nominations were sought for the position of Vice Chairman. Cllr Richard Gamble, seconded by Cllr Simon Jacobs moved that Cllr Philip Whitehead be elected as Vice Chairman.</p> <p data-bbox="336 1229 927 1267">There being no other nominations, it was:</p> <p data-bbox="336 1303 491 1341">Resolved:</p> <p data-bbox="336 1377 1257 1415">To elect Cllr Philip Whitehead as Vice Chairman for 2017-18.</p>

MINUTES

Meeting: DEVIZES AREA BOARD
Place: Uffington Room, Kennet House, Devizes
Date: 5 April 2017
Start Time: 10.30 am
Finish Time: 11.20 am

Please direct any enquiries on these minutes to:

Libby Beale (Senior Democratic Services Officer), on 01225 718214 or elizabeth.beale@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Anna Cuthbert, Cllr Philip Whitehead (Vice-Chairman, in the Chair),
Cllr Peter Evans, Cllr Sue Evans, Cllr Richard Gamble and Cllr Laura Mayes

Wiltshire Council Officers

Libby Beale (Senior Democratic Services Officer)

Total in attendance: 7

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome</u></p> <p>Cllr Philip Whitehead welcomed those present to the meeting.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Simon Jacobs, Cllr Philip Whitehead was to Chair the meeting.</p>
3	<p><u>Declarations of Interest</u></p> <p>Cllr Sue Evans declared an interest in the Community Asset Transfer as she was a member of the Nursted Committee, the councillor did not participate or vote on this item in her capacity as a councillor.</p>
4	<p><u>Chairman's Announcements</u></p> <p>There were no Chairman's Announcements.</p>
5	<p><u>Community Asset Transfer</u></p> <p>Members considered an application for the transfer of land from Wiltshire Council to Devizes and District Association for the Disabled (DDAD). Sue Evans spoke in a personal capacity to explain that DDAD were struggling to attract funding since they only had a few years left on their lease and would benefit from the transfer of land to them. It was understood that DDAD was already responsible for maintenance of the building on their current lease and this would continue as part of any new arrangements.</p> <p>Members were in support of the proposal subject to a clause whereby if the land was sold the Council would realise the profits from this. Councillors agreed this would be a positive step for the community and the dissemination of the news was discussed.</p> <p>Resolved:</p> <p>a) To approve the transfer of the land shown edged red on the plan at Appendix 1 to Devizes & District Association for the Disabled by way of a 125 year lease and suitable legal documentation to provide for appropriate parking rights within the land shown edged blue on the plan, subject to a clause in the legal agreement whereby if the land was sold the Council would realise the profits from this.</p> <p>b) To delegate authority to officers for the implementation of this resolution.</p>

6	<p><u>Community Area Grant applications</u></p> <p>Councillors considered applications for funding to the Community Area Grants scheme.</p> <p>On consideration of an application from Wiltshire Search and Rescue it was established the funding for drones would benefit the whole of Wiltshire since the drones could be used county-wide. Members thought the use of drones was a benefit for the community, however encouraged that applications be made to the other 17 Area Boards to part fund the project in equal amounts since it would be to the benefit of their community areas, if this was refused the Devizes Area Board would top it up to the full amount. Since there were 18 Area Boards, Devizes would contribute 1/18th of the costs initially, however would top up to the full amount if required following consideration by the other Area Boards.</p> <p>The Area Board also considered an application from Wiltshire Police for car security reminder signs, it was understood that this application met the grant criteria since it was beyond the statutory requirement of the Police; applications had also been made to neighbouring Area Boards. The Board agreed to fund the signs on the condition that the Area Board's funding was acknowledged on the signs by way of the Council's branding.</p> <p>Members discussed it could be useful to have a mechanism whereby grant applicants could apply for funding from numerous community areas in one application, Cllr Phillip Whitehead agreed this should be raised at the Area Board Chair's meeting in the new council year.</p> <p>Resolved:</p> <p>To grant Wiltshire Search and Rescue up to £698.32 for drones to assist in search and rescue, on the condition that only £38.80 is released initially and further amounts of the allocation are only released in the event that the applicant has not been successful in achieving equal funding from the other 17 community areas within the cycle of two meetings.</p> <p>To grant Wiltshire Police £82 for car security reminder signs on the condition that Area Board funding is acknowledged by way of a Wiltshire Council logo on the signs.</p>
7	<p><u>Urgent items</u></p> <p>Cllr Richard Gamble raised an urgent query on behalf of the Lion's Club who had recently cancelled their May Fair. Queries had been raised as to whether the event had been cancelled due to health and safety requirements, however members were not aware these obligations were different to previous years and would seek confirmation of this from officers.</p> <p>Cllr Philip Whitehead raised an issue of parking by Coral Cove, an issue which had been raised with the Community Area Transport Group on numerous</p>

	<p>occasions. Members discussed the matter and concluded it was not necessary to change the parking arrangements in the vicinity since the road in question was a dead-end with slow traffic, visibility was considered sufficient and there was significantly less parking around the site at weekends since the neighbouring Wiltshire Council office building was infrequently used during this time.</p> <p>Resolved:</p> <p>To seek confirmation from officers in respect of the May Fair event.</p>
8	<p><u>Close</u></p> <p>The next ordinary meeting of the Area Board was to be held on 5 June 2017.</p>

MINUTES

Meeting: DEVIZES AREA BOARD
Place: Devizes School, Main Hall, SN10 3AG
Date: 7 March 2017
Start Time: 7.15 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

Libby Beale (Senior Democratic Services Officer), on 01225 718214 or elizabeth.beale@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Anna Cuthbert, Cllr Simon Jacobs (Chairman), Cllr Philip Whitehead (Vice Chairman), Cllr Peter Evans, Cllr Sue Evans, Cllr Richard Gamble and Cllr Laura Mayes

Wiltshire Council Officers

Graeme Morrison (Community Engagement Manager)
Helen Bradley (Locality Youth Facilitator)

Town and Parish Councillors

Devizes Town –Judy Rose, Albert Wooldrige
Erlestoke- Dean Moore

Partners

Wiltshire Police – Inspector Nick Mawson, Sergeant Paul Harvey
Wiltshire Fire and Rescue Service – Jack Nicholson

Total in attendance for Area Board: 34

Total present for Volunteering Forum: Approximately 100

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome</u></p> <p>The Chairman welcomed those present to the meeting.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from John Parker.</p>
3	<p><u>Minutes</u></p> <p>On considering the minutes of the previous meeting, it was noted that Simon Fisher was not a councillor and requested that the minutes be amended to reflect this.</p> <p>Resolved:</p> <p>To confirm the minutes of the meeting held on 23 January 2017 subject to the amendment as detailed above.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman thanked those members of the community who had recently litter picked as part of the Great British Spring Clean, and also thanked the CUDS (Clean up Devizes) group which regularly litter picked throughout the year.</p> <p>The Chairman invited Cllr Whitehead to update on improvements to Windsor Drive junction which were planned for summer 2018. The councillor explained that the location was a priority for works to improve traffic flow and air quality. The planned works would increase the capacity of the roundabout by 30% and video modelling was used to show the predicted difference in traffic flow before and after the works. Following Windsor drive improvements, work could then begin in the future on other priority locations, such as Shane's Castle.</p>
6	<p><u>Partner Updates</u></p> <p>Written updates were available from Wiltshire and Dorset Fire and Rescue Service and HealthWatch Wiltshire.</p> <p>Inspector Nick Mawson, Wiltshire Police, updated that at present street drinkers in Devizes town centre was a priority for the community policing team. The Inspector also added that recently a higher than usual number of theft cases from vehicles was being reported, these incidents were usually in quiet, rural</p>

locations.

Sergeant Paul Harvey, gave a brief presentation on Cybercrime explaining that it represented any digital crime, such as hacking and 'sexting'. Wiltshire Police was working to raise awareness of cybercrime through its Community Messaging Service, Swindon Crime Busters meetings and by visiting all secondary schools in the county. Quick tips about how to prevent against cybercrime were provided to the meeting. It was highlighted that in Wiltshire 40% of reported cybercrime cases had a judicial outcome, with the force taking investigation very seriously. The Sgt offered to attend meetings of local community groups to talk to them further about cybercrime.

Jack Nicholson, Fire and Rescue Service, updated a year on from the combination of Wiltshire Fire and Rescue Service with Dorset. It was considered that the combination had ran smoothly, however there was still ongoing work to align the systems. The officer highlighted that, despite recent reports in the press about problems with the Service's 'Capita' mobilising system, no 999 calls had gone unanswered and response times had not been affected.

The Chairman advised that Chris Butler had resigned from his position as Chair of Devizes Community Area Partnership, however the work of the group would continue.

Philip Bevan, Headteacher of Devizes School, advised the meeting that the school was to join a Multi Academy Trust (MAT) as part of the Whitehorse Federation. The MAT would open up further opportunities to the school, and since it was a fairly new federation, the school would have the opportunity to shape the future of the trust.

Sarah Lowkis, Headteacher of Lavington School, explained that the school was also investigating the benefit of joining a MAT or alternatively working with independent schools. Lavington School was in a rural location and had ambitions to develop links with the wider school community, the school was also working on developing a Sixth Form with Devizes School.

Cllr Mayes commended both schools for their approach to new ways of working.

Mike Challinor provided an update to the Board on behalf of the Devizes Community Area Wellbeing Group. The group had recently been discussing the priorities for older people which had come out of the JSA event in February. The group was developing the idea of 'garden sharing' and was also supportive of promoting the 'Safe Places' project in the town.

John Saunders, Open Door, presented on the organisation's aim to support rough sleepers in the area to move on and improve their lives. Wiltshire Council officers were thanked for developing accommodation plans for rough sleepers to support them in preparation for eviction from the woodland area they currently resided.

7	<p><u>Local Youth Network</u></p> <p>Helen Bradley, Locality Youth Facilitator, updated that Devizes Youthy had returned money, previously granted to them by the Area Board, which they had not been able to spend. The LYN had recommended this returned funding be used to procure an engagement exercise with LGBT young people. The officer also advised that the LYN had recommended a procurement exercise for training to upskill volunteer youth workers, this proposal had been added to the agenda as an urgent item due to it being the last meeting of the Board before the end of the financial year.</p> <p>Cllr Richard Gamble expressed support for the youth projects and the Board thanked Helen for her hard work in supporting the Local Youth Network for the last 8 months.</p> <p>Resolved:</p> <p>To note £3,295.72 funding is returned from Devizes Youthy and;</p> <p>To grant £3,295.72 to procure an engagement exercise with LGBT young people and to delegate authority to release the funds to the Community Engagement Manager and Locality Youth Facilitator, in consultation with the Local Youth Network.</p> <p>To grant £713.75 to procure training for youth leaders and to delegate authority to release the funds to the Community Engagement Manager and Locality Youth Facilitator, in consultation with the Local Youth Network.</p>
8	<p><u>'Our Community Matters'- Priorities for Devizes Community Area</u></p> <p>A video was shown which highlighted the successes achieved in the community area over the last 4 years. The Community Engagement Manager, Graeme Morrison, summarised the community priorities which had been identified at the JSA event on 13 February in respect of: Children and Young People, Community and Safety, Culture, Economy, Older People, Transport, Health, Wellbeing and Leisure, Housing and Environment.</p> <p>It was noted that the Board would use these priorities to shape it's work for the next four years following the elections in May.</p> <p>Following comments from the floor, it was clarified that works to progress Drews Pond Reserve had been lead for many years by local residents and that, although it had been established this year with help from Wiltshire Council, local residents were to thank for this project coming to fruition. Feedback from the JSA event included that attendees would have liked the opportunity to suggest alternative themes for discussion. The Chairman updated that Devizes Foodbank which had featured in the video about Devizes' successes, was being</p>

	<p>assisted by Claire Perry MP to secure a new site for their store.</p> <p>Resolved:</p> <p>To agree the priorities identified by the community at the JSA event as objectives for the next four years of Area Board work.</p>
9	<p><u>Open Floor</u></p> <p>There were no questions.</p>
10	<p><u>Community Area Transport Group (CATG) and Local Highways Investment</u></p> <p>Cllr Philip Whitehead, Cabinet Member for Highways and Transport, presented the proposals for major road maintenance for 2017-18 which were included in the agenda pack. It was explained that some of the works were to 'retexture' roads to ensure they provided enough friction to allow cars to brake safely. The Council aimed to undertake road maintenance during school holidays when there was less traffic on the roads, however disruption would be inevitable. The Cabinet Member explained that it would cost approximately £330m to resurface all roads in Wiltshire, however historically the Council only had £10m per year for resurfacing, recently the Council had doubled its spending on highways to address the backlog of maintenance required.</p> <p>A question was raised as to the figures on rural and urban classification of roads and the Cabinet Member advised he would check this figure.</p> <p>Resolved:</p> <p>To note the report from the Highways and Transport Service and to agree the proposals for highways investment 2017/18 as listed in the report.</p>
11	<p><u>Air Quality</u></p> <p>Cllr Anna Cuthbert advised that the Air Quality and Transport Strategy Group had not met since the last Area Board and encouraged anyone interested in joining the group to volunteer.</p>
12	<p><u>Area Board Funding</u></p> <p>The Chairman explained that the applications for community area grant funding for this meeting totalled £6,402, however due to this being the last meeting of the financial year, the Board only had £5,910 remaining in the budget. As such, it was recommended that the funding be reduced for each application as set out below:</p> <ul style="list-style-type: none"> • Waiblingen Way Residents Association to be granted £1,000 of the £1,250 applied for;

	<ul style="list-style-type: none"> • Bromham Parish Council to be granted £2,812 of the £2,950 applied for; • Rowde Village Community Shop to be granted £907 of the £952 applied for; • Market Lavington Museum to be granted £1,191 of the £1,250 applied for. <p>The Treasurer of Waiblingen Way Residents Association spoke in support of their application for funding to provide a newer, smaller lawn mower. Jean Collins, Bromham Parish Council, spoke in support of their application to support updates to the play area in the village. Following questions from councillors it was confirmed that the parish council was talking out a Public Works Loan to fund the rest of the works, Board members recommended that in future Lottery funding be applied for as this was now an easy process with a high success rate. A representative from Rowde Community Shop spoke in support of the application which would allow them to purchase a vegetable chiller to store produce more hygienically and for longer. Mike Bedford of Market Lavington Museum, requested funding to support wall repairs which would allow the museum to be reopened in May for the summer season.</p> <p>Members then considered an application for Health and Wellbeing Funding, which was drawn from a separate funding stream, to support marketing materials and costs for the Safe Places project.</p> <p>Resolved:</p> <ul style="list-style-type: none"> • To grant Waiblingen Way Residents Association £1,000 towards new mowers; • To grant Bromham Parish Council £2,812 for their play area scheme; • To grant Rowde Village Community shop £907 for a vegetable chiller; • To grant Market Lavington Museum £1,191 for wall repairs; • To grant Safe Places £860 for marketing materials and costs.
13	<p><u>Urgent items</u></p> <p>A representative from Erlestoke Parish Council requested to speak to the CATG about road hazards that needed addressing, Cllr Whitehead advised that CATG meetings were open and invited the Parish Council to attend the next meeting on 17th May.</p> <p>Following a question from the floor, the Chairman advised that parish, town, and unitary elections would be held on 4th May 2017 and directed residents to the Wiltshire Council website for more information.</p>

14	<p><u>Close</u></p> <p>It was noted that the next meeting of the Board was to be held on 5 June, 6:30pm at Devizes Sports Club.</p>
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Chairman's Announcements

Subject:	Online Safety- Free support from Bobby Van Trust
Contact Details:	bv.onlinesafety@wiltshire.police.uk / 01380 861191

**The Wiltshire
Bobby Van Trust**



The Wiltshire Bobby Van Trust has launched its Online Safety Initiative. This will be the first scheme of its kind in the country.

If you are over 60, or Over 18 and registered disabled, and have concerns over your online safety you will be able to apply for a visit from an Online Safety Advisor. The Advisors have been interviewed following Police procedures and will be supporting The Wiltshire Bobby Van Trust to rollout this important new initiative. All Advisors are volunteers and they aim to cover the whole of Wiltshire and Swindon.

Referrals can be made via self-referral either by email bv.onlinesafety@wiltshire.police.uk or by calling 01380 861191. Alternatively via Wiltshire Police (101) and other supporting agencies.

The aim of the Online Safety Advisor will be to visit the client's home to offer a tailored service to:

- Improve digital/cyber security awareness and help the client to identify potential risks
- Offer cyber & scam prevention advice.
- Signpost to future advice & available resources.
- Provide support & reassurance.
- If an offence is identified reporting signpost the client to 101 for Police investigation
- Offer basic practical skills to ensure clients can check & understand privacy settings.
- Provide talks & presentations to community groups

Education is the key to its success.

Jennie Shaw Director of the WBVT, "Online crime is the fastest growing crime in our County and as always it the elderly and vulnerable that seem to be the most targeted."

"At the Bobby Van Trust we recognize the fear of crime and loneliness within our client base continues to increase, as life expectancy has risen and people increasingly live alone or far from their families. A recent study showed that a fifth of older Britain's felt lonely all the time. This isolation is having a serious effect on both mental and physical health. The computer is a tool to help prevent loneliness it enables people to keep in touch with family and friends or groups and interests".

Chairman's Announcements

As with our home security service we will work closely with Wiltshire Police to maintain an awareness of current threats and to ensure our advice is current with ever changing trends.

The Wiltshire Bobby Van Trust is a scheme which has been operating in Swindon and Wiltshire for nearly 20 years it provides a free home security service for older, vulnerable and disabled people.

Devizes Area Board
5 June 2017

Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2017/18

1. Purpose of the Report

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2017/18.

2. Background

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. The Area Board is also invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2017/18.
- 2.3. Similarly, the Area Board is invited to appoint a named Champion to work with the Area Board and Health and Wellbeing Group for 2017/18, the role description is attached at **Appendix D**.

3. Main Considerations

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. In 2014 all Area Boards appointed Local Youth Network (LYN) Management Groups to coordinate wider LYNs, sub-groups of the Area Boards, to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C and may be reviewed by the Leader on an annual basis.
- 3.3. Some Area Boards have also established working groups to consider and facilitate the development of Health and Wellbeing Centre/Campus proposals. Where these have Terms of Reference it is for the Area Board to determine and amend where required.

- 3.4. From 2015, Area Boards have been able to establish a local Health and Wellbeing Group to consider health and wellbeing priorities in their local area. These groups are sub-groups of the Area Board and their Terms of Reference can be found in Appendix C.
- 3.5. A key role within the Health and Wellbeing Group is that of the local 'Champion' who works with the Area Board to address priorities for older people and carers. The role description is attached at Appendix D and the Area Board is asked to appoint to this position.
- 3.6. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

- 7.1 None.

8. Equality and Diversity Implications

- 8.1 None.

9. Delegation

- 9.1 Under Wiltshire Council's constitution appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

10.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.
- d. Appoint Mike Challinor as Health and Wellbeing Champion for Senior People, in accordance with Appendix D.

Elizabeth Beale
Senior Democratic Services Officer
01225 718214
elizabeth.beale@wiltshire.gov.uk

Appendices:

Appendix A – list of appointments to Outside Bodies
Appendix B – list of appointments to Working Group(s)
Appendix C – Terms of Reference for Working Group(s)
Appendix D – Champion role description

Unpublished background documents relied upon in the preparation of this report

None.

WILTSHIRE COUNCIL OUTSIDE BODIES

Outside Body Title (A to Z)	Appointed By	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed	Representative (s)
Devizes & District Association for the Disabled Executive Committee	Area Board - Devizes	To continue representation for the disabled in the Devizes Area Community	Provide support and assistance to the disabled	Meetings organised when required	Yes	1	Cllr Sue Evans
Devizes Air Quality and Transport Strategy Working Group	Area Board- Devizes	Local representation	Delivery of Air Quality Action Plan	4 meetings per year	Yes	1	Cllr Anna Cuthbert
Devizes Development Partnership	Area Board - Devizes	Public sector representation essential.	Steer the work of the Town Centre Manager. Economic and social development of the Devizes area	4 meetings per year	Yes	1	Cllr Richard Gamble (Cllr Simon Jacobs, Cllr Peter Evans additional representatives as required)
Devizes Leisure Centre Group	Area Board - Devizes		Informal	Meetings organised when required	N/A	1	Cllr Simon Jacobs, Cllr Sue Evans
Devizes Local Youth Network (LYN)	Area Board - Devizes	So young people can present ideas to councillors and council	Youth issues and democracy	4 meetings per year	Yes	Up to 2	Cllr Anna Cuthbert, Cllr Simon Jacobs

Appointments to Working Groups **Devizes Area Board**

Community Area Transport

- Devizes Community Area Partnership- Kate Freeman
- Devizes Town Council- Kelvin Nash
- Cycle Devizes- Margaret Nightingale, Tony Cosstick
- Parish Council Representatives- Steve Valentine, Pat Straw, Mervyn Woods, Hazel Simons, Wesley Parfitt
- Area Board Representatives- Cllr Peter Evans and Cllr Philip Whitehead

Officers to support as necessary.

LYN Management Group

- Locality Youth Officer- Helen Bradley
- Community Engagement Manager- Graeme Morrison
- Devizes Area Board- Cllr Anna Cuthbert and Cllr Simon Jacobs (Chairman)
- Devizes parishes representatives
- Devizes School Governor- Kerry Rose
- Voluntary and Community Sector Representative- Damian Haasjes
- Devizes Community Policing Team representatives
- Devizes Town Council- Cllr Andy Johnson
- Devizes Youthy Representative- John Saunders
- Youth for Christ Representative- Steve Dewar
- Lavington School Representative- Daniela De Cet
- Devizes School Representative- Phil Bevan
- Rowdeford School Representative
- Downlands School Representative
- Dauntsey School Representative

In addition to the above, young people from Devizes Community Area are encouraged to attend meetings of the LYN Management Group.

Devizes Community Area Wellbeing Group

- Devizes Champion for Senior People- Mike Challinor
- Area Board Representative- Cllr Simon Jacobs
- Community Engagement Manager- Graeme Morrison
- Devizes Town Council- Judy Rose
- Representatives from community groups/volunteers

Officers to support as necessary

Air Quality and Transport Strategy Working Group

- Area Board Representative- Cllr Anna Cuthbert
- Devizes Town Council- Nigel Carter and Cllr Peter Evans
- Parish Council representatives as appropriate
- DCAP Representative- Kate Freeman
- Trust for Devizes- Philippa Morgan
- Simon Thompson
- Community volunteers

Officers to support as necessary

Community Area Health and Wellbeing Group Terms of Reference

1. Purpose

Definition of a Health and Wellbeing Group (HWG)

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

HWGs will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for activities should be deployed.

2. Membership

The Health and Wellbeing Groups may include representatives of:

- Members of the Community Area Board,
- Older Peoples Champion,
- Carers Champion,
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of older people.

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of people

People living in the community must play a central role in all aspects of the Health and Wellbeing Groups including the design, development, delivery and review of the local activities.

Health and Wellbeing Groups are encouraged to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

Health and Wellbeing Groups must ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the Health and Wellbeing Groups

All members will be required to:

- Take an active part in the development of the Health and Wellbeing Group and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the Health and Wellbeing Group relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the Health and Wellbeing Group.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the Health and Wellbeing Groups activities.
- Respect all members of the Health and Wellbeing Group and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

3. Structure

The Health and Wellbeing Groups should come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the Health and Wellbeing Groups activities. The Chair of the group will be decided locally and could be any member of the Group. The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of:

- The Chairperson
- Older Persons Champion/ Carers Champion
- Community Engagement Manager
- Commissioning representative (Community Commissioner)

The appointment of Councillors (excluding officers) to Health and Wellbeing Groups will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required, the Chairperson and Community Engagement Manager may appoint additional people to the management group if it is felt their involvement would be important for the function of the group.

Alternative people can represent people at the management group, however, it is preferred that the same representative attends if possible to ensure consistency of membership.

4. Responsibilities of the Health and Wellbeing Groups

Key responsibilities for the Health and Wellbeing Groups include:

- Awarding grants that support the priorities identified in the local Joint Strategic Needs Assessment (JSNA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.

- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.
- Based on the JSNAs, local intelligence and Area Board priorities coordinating joint working to deliver these objectives.
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

5. Funding

Area Boards will have an annual revenue budget allocated to them. The Health and Wellbeing group will advise the Area Board on how these funds should be allocated. Health and Wellbeing Groups will be able to bid, apply for funding from other sources and would also be expected to feedback to commissioners on priorities for the Countywide contracts.

6. Media Relations

Members of the Health and Wellbeing Groups may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the Health and Wellbeing Groups should be agreed with between the Health and Wellbeing Groups and Chairperson of the Community Area Board.

7. Review

These terms of reference are subject to change and should be reviewed by the Cabinet Member for Adult Care and Health on an annual basis.

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HSB-007-13)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

“Devizes Air Quality and Transport Strategy Group” – Terms of Reference

Purpose of the “Devizes Air Quality and Transport Strategy Group” (The Group)

To oversee the delivery of the Devizes Transport Strategy (DTS) and the development and delivery of the Devizes Community Air Quality Action Plan.

Key responsibilities:

The [DTS](#) was agreed in late 2012 and can be found at

<http://www.wiltshire.gov.uk/devizes-transport-strategy-preferred-strategy-2>

- The Group is responsible for ensuring that the delivery of the DTS is well managed. This includes prioritising projects and resources as well as monitoring progress, in order to meet the agreed objectives summarised within it:
 - Reduce transport related emissions and address climate change and local air quality problems;
 - Create better environments for people, rather than vehicles, in the town centre and residential areas;
 - Reduce the traffic congestion and delays that are experienced within the town and reduce the use of unsuitable routes (e.g. Church Walk, Avon Terrace) and rural ratruns (e.g. Consciences Lane, Whistley Road, through Bishops Canning/Coate);
 - Promote and improve sustainable transport;
 - Enable appropriate high quality new development;
 - Integrate development sites with established communities to increase travel choice, based on comprehensive networks and linked facilities;
 - Create the conditions to support local employment opportunities which can be accessed by sustainable modes to support local activity;
 - Improve accessibility throughout the town to encourage walking and cycling;
 - Promote healthier lifestyles for all residents, particularly those of school age;
 - Support road safety initiatives, particularly for vulnerable road users;
 - Protect and enhance the natural environment; and
 - Safeguard the historic environment

- The Group is responsible for developing a “Community Air Quality Action Plan” and then ensuring that the delivery of it is well managed including prioritising projects and resources as well as monitoring progress. The key objective is that through behavioural, strategic and infrastructure change, the level of pollutants (nitrogen dioxide and particulates (PM10) are in line with national air quality objectives and that this work supports the principles of sustainable development.

Operational arrangements

- The Group will use all available data to provide an objective framework for monitoring and for guiding its actions and recommendations.
- The Group will focus activity within the area covered by the Devizes Transport Strategy with particular attention given to addressing the existing Air Quality Management Area. However the Group accepts that this will not fetter activity elsewhere in the community area if this achieves the overall objective of the Group.
- The Group will produce a rolling action plan containing all priority projects, project leads, progress summaries, resources allocated, milestones and target end dates. All members of the Group will take responsibility for managing different elements of the plan. As projects are delivered, new ones can be added. This plan will form the basis for the agendas for Group meetings as well as reporting back to the Area Board.

Governance arrangements:

- The Group will work together to ensure the responsibilities are met. Membership will comprise of officers of Wiltshire Council, community representatives and elected Councillors (see Membership below). The Group is able to co-opt other members onto the group or invite anyone along to the meetings as and when considered necessary and appropriate.
- Governance arrangements for the Group will sit with Members of the Area Board – the Group itself will have no voting rights. The Group will make recommendations to the Area Board as and when decisions are required (including commissioning decisions). It will report the progress of its work to Members by means of updates at future Area Board meetings as appropriate.
- The Group will endeavour to work within and complement existing national and local policy frameworks
- The group will link with other groups both within the community area and across the county, where this will help deliver its' objectives.

Membership

Core membership:

- Chairman - Area Board Wiltshire Councillor
- Community representatives:
 - Devizes Community Area Partnership
 - Devizes Town Council
 - Roundway Parish Council
 - Trust for Devizes
- Representatives from the following Wiltshire Council Services:
 - Public Protection Services
 - Public Health
 - Transport Planning

The group will be supported by the community area manager.

Frequency of meetings

The group will meet bi-monthly but can meet more frequently if required.

Volunteer Role Description

Older People & Carers Champion

Purpose of the role

The Council wishes to encourage Area Boards to identify champions in each of the county's community areas who will have a key role in representing the views of older people and carers at both a local and county wide level.

Furthermore volunteers will be asked to:

- Talk to and seek the views of older people and/or carers in their local communities on matters related to services provided by the Council or NHS and represent these views at area boards.
- Work with area boards and local voluntary groups to encourage joint working and share experience to help new local groups set up.
- Advocate for older people and/or carers and be a focal point for identifying what service improvements or developments are required.
- Link with and report to the Community Engagement Manager.
- Talk to older people or carers to obtain their views about services. They will represent these views at Area Board meetings or other meetings as requested and discuss with the Council and CCG Commissioners the priorities for older people or carers and work with them on service improvements and developments.
- Provide a focus for the exchange of views and information between older people and/or carers and the Council's adult care and housing services.
- Work with the Area Boards on service improvements and developments to meet the needs of people in community areas.
- Attend area boards to report back on older people and carers issues.
- Attend meetings with other champions and the Council.
- Participate in induction training and ongoing personal development where appropriate. This will include mandatory elements essential for carrying out the role, such as safeguarding which must be completed prior to any volunteering taking place

- Use appropriate claim forms when claiming mileage or expenses
- Comply with Health and Safety Regulations.
- Register as a Wiltshire Council volunteer
- Registration with Fleet Services if the role includes driving on behalf of Wiltshire Council

Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are asked to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.

Volunteer Skills and Qualities Checklist

Older Peoples Champion:

- An ability to make a minimum commitment, as specified per role description.
- An understanding of the issues facing older people in today's society, especially loneliness and social exclusion
- An ability to comply with all relevant policy guidelines.
- An ability to maintain boundaries concerning the role and relationship with members of the community
- An ability to listen and communicate with people.
- An ability to recognise own limits of knowledge and responsibility and to be willing to seek advice and support from the Community Engagement manager or other relevant staff.
- A willingness to participate in induction training and team meetings wherever necessary.
- A commitment to non-judgemental practices.
- A willingness to undertake an enhanced disclosure check with the disclosure and barring service (DBS). The organisation will arrange to cover the cost of this.

Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are expected to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.

Devizes Area Board Report

May 2017

1. East Community Policing Team

Sector Head:
Inspector Nick Mawson



Sector Deputy:
Sergeant Mark Andrews



Community Coordinator:
PC Teresa Herbert



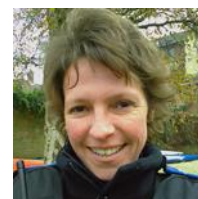
Devizes Town PCSO's:



PCSO Kelly Watts



PCSO Melissa Camilleri



PCSO Paula Yarranton



PCSO Susan Ellway



PCSO Sam Burnside

Devizes Rural PCSO's:



PCSO Ellen Carter



PCSO Fiona Marno

Hello and welcome to this Community Policing Team report.

Over the last month Wiltshire Police has been running a survey, collecting feedback about the Community Policing Team model. We thank you all for your help in generating this important information, which will help us to ensure that we are providing the high quality of service that the people of Wiltshire and Swindon deserve and expect.

Police use of Taser and Body Worn Video Cameras

Wiltshire Police currently has 160 Tasers and is offering instruction to officers who successfully apply for additional training in an effort to help maintain public and officer safety by making a greater number of the existing devices able to be deployed at any one time.

Tasers are used by trained Police Officers in a number of ways, many of which involve no direct physical force to be used on a person.

They can be drawn from the holster, aimed at the subject, have the 'red dot' pointed at the subject with the laser sight or activated so that an electric current is 'arced' at the front of the device, all of which can resolve incidents.

Home Office figures released last week showed a drop in the number of times Tasers were discharged nationally.

Chief Constable Mike Veale said: **"The use of Taser has been widely debated and I have carefully considered the options.**

"I feel that by giving officers the option to carry Taser we are giving them the choice to use the tools available to us at this time to keep both keep the public and themselves safe.

"However, let me make it clear that I see the rollout of Tasers as a preventative measure not an aggressive tool.

"I also want to make it clear that it is not a tool to default to at the earliest opportunity; it needs to be used with precision, wisdom, proportionality and measure.

"I want to have the right resources in the right place at the right time with the right skills and accreditation to deal with the threat, risk and harm faced within communities.

"We have, geographically, a very large force with a huge degree of rurality which often leaves officers and staff working single crewed and on occasions feeling vulnerable to the dangers they may be facing.

"This decision is something which I hope will give our colleagues more confidence and courage to remain on the front foot so that we are able to protect our communities.

"We constantly assess the current risk and threat in the county and I believe that it is the right time to increase the training in Taser and in turn, increase our capacity.

"Although Wiltshire is one of the safest counties in the country, we still face a rise in violent crime and the threat of terrorism remains very real throughout the UK.



“Taser can be used effectively as a deterrent or as a way of ending a violent situation where someone is at risk of harm.”

In addition to increasing Taser capability, Wiltshire Police is rolling out body-worn cameras to front line officers and staff. Many of you may have already seen a number of our officers sporting the new body worn video cameras.

Mr. Veale said: **“This new investment in body-worn video cameras will help us transform the way we work, allowing our officers and staff to do their jobs serving the communities of Wiltshire and Swindon with greater confidence and security.**

“Our police officers and staff put themselves into volatile and dangerous situations every day and these cameras should not only act as a deterrent to those who may wish to cause them harm, but can also be used as valuable evidence when officers and staff are subjected to violence and abuse.

“It should also give the public greater confidence in our professionalism and, on the rare occasions where our service does not live up to our high standards, allow us to take action and learn from any errors or mistakes.

“These cameras are as much about the officer behind the camera as the person in front of it. They will help ensure Wiltshire Police continues to provide the high standards of service that both the Force and the people they serve expect.”

Operation Sceptre

This week Wiltshire Police has joined forces across the country taking part in Operation Sceptre. The operation is a week-long period of activity targeting knife crime.

Police activity throughout the week will include weapon sweeps, intelligence led stop and search as well as proactive operations to tackle those wanted in connection with knife related offences and violent crime.

A significant part of the Wiltshire activity will be providing educational presentations to young people in schools. The presentation known as FAKE (Firearms and Knife Education) aims to make young people think about the decisions they make and the consequences of their actions that could lead to them embarking on a life of crime.

Superintendent David Minty said: **“Whilst it has been found that recorded crimes of possession of weapon offences are falling, our analysis shows that the use of the word ‘knife’ or ‘knives’ in occurrences has increased year on year from 2014 to 2016. There were 577 occurrences in 2016 of which 28% involved those aged 10-17.”**

“I would emphasise the majority of young people stay within the law and we are asking schools and parents to ensure that it stays that way. For those who don’t the consequences can be far reaching as a criminal record will affect the rest of someone’s life. It could prevent a person from going to university or college, getting a job or even travelling abroad.”

Carrying a knife is illegal in the UK and the consequences are tough. A person found in possession of a knife - even if it’s not their own - means The Police and Courts will take firm action. Possession of a knife can carry a prison sentence of up to 4 years, even if it isn’t used.



If you have any information about anyone carrying or using knives please contact us on 101 or 999 in an emergency.

You can also make a report anonymously by calling Crimestoppers on 0800 555 111.

Events

A toolkit is available from Wiltshire Council which gives fantastic guidance and advice for organising most types of events including topics ranging from traffic management to toilets and provides contact details for which agencies and departments need to be contacted when applying for various licences or road closures. It can be found at <http://www.wiltshire.gov.uk/public-events-toolkit.pdf> In essence all organisers must be responsible for identifying any risks and putting in measures to remove or reduce them.

Thank you for your continued support to Wiltshire Police.

Please follow us on:

Twitter <https://twitter.com/wiltshirepolice>

Facebook <https://www.facebook.com/wiltshirepolice/>

Or sign up to Community Messaging <https://www.wiltsmessaging.co.uk/> Our free Community Messaging service will also help keep you updated about policing and crime in your local area.

2. CPT - Current Priorities & Consultation Opportunities:

Current Priorities Devizes and surrounding areas.

Anti Social Behaviour in the Town Centre

This priority has been running since the 25th October 2016 (the start of CPT). The focus is on Anti Social Behaviour at various locations across the Town centre.

It is recognized that the core of the problem is the homeless population of Devizes many of whom are alcohol and/or drug dependant. As well as generalized anti social behaviour by this core group, there are also issues of street drinking and begging. In addition to this core of homeless people there has also been reported issues of youth anti social behaviour which is also forming part of this priority.

There has been ongoing multi agency work on this priority with some progress made including the issue of a Community Protection Warning Notice (CPWN) to one individual in regards to begging.

Those involved in working on this priority include Devizes Town Council, Town CCTV, Wiltshire Council, the local community and shopkeepers. At this stage the collation of evidence is a key aim as at present there is a Designated Public Place Order (DPPO) which is valid until October 2017



but if this is to be replaced with a Public Spaces Protection Order (PSPO) then evidence will be required to support an application for a PSPO.

We are aware that anti social behaviour often increases as the weather improves and as such this priority will remain open until we are satisfied with the outcome. To date there have been in excess of 250 patrols of key areas recorded under this priority.

Anti Social Behaviour in Dyehouse Woods

This priority has been running since the 20th November 2016 and is focussed on Dyehouse Woods, where it is reported that seven/eight homeless people have been camping/squatting for in excess of two years.

This brings with it complaints of anti social behaviour and littering with specific concerns from local residents over uncapped used needles and human excrement as well as ongoing noise disturbance from those in the woods.

Partnership working is ongoing around this priority to try and address vulnerability and housing issues of the seven/eight individuals. Regular visits to the site are being conducted and any specific offences identified from proactive work and work with the community are being investigated.

At this stage several of those who were resident in the woods have now been housed by housing options and are away from the woods however work is ongoing between the council and the agent responsible for the woodland to formally evict those who are remaining and conduct a clean up of the woods before the lease is taken on by the Town Council as a community open space.

As this work continues, Police patrols will continue and any offences identified/reported will be fully investigated.

Theft from motor vehicles

A determined effort has been made by the east community policing team to deal with theft from vehicles, particularly at beauty spots.

This policing priority has focussed upon proactive, preventative interventions including a red route system of targeted patrols, (over one hundred completed thus far), crime reduction work with The National Trust and English Heritage and increased signage and community engagement.

This has resulted in a marked reduction for this area - with 10 thefts from motor vehicles reported in a 60 day period, with only 2 of these being at beauty spots, one at Roundway Hill and one in the British Waterways Car Park at All Cannings, both with items left in view and the remaining 8 being on residential streets, predominantly being theft of tools or items such as handbags left in clear view such as on the passenger seat or in a footwell.

Intelligence work is ongoing in relation to those nominals active in this area of criminality and policing operations continue.

Operation Esso was conducted on Saturday 29th April - this saw nineteen special constables active throughout our area. This was a roads policing operation, involving active ANPR work, the use of UNIPAR machines for speed enforcement and assistance with reponse policing and this particular policing priority.

Such events are effective in keeping our communities safe. In total, 62 drivers were given words of advice for excess speed and the manner in which they were driving. Seven endorsable fixed penalty notices were issued for speeding during the operation which targeted the main causes of serious collisions on our roads, also known as the Fatal Four:



Update re Rural Crime Partnership

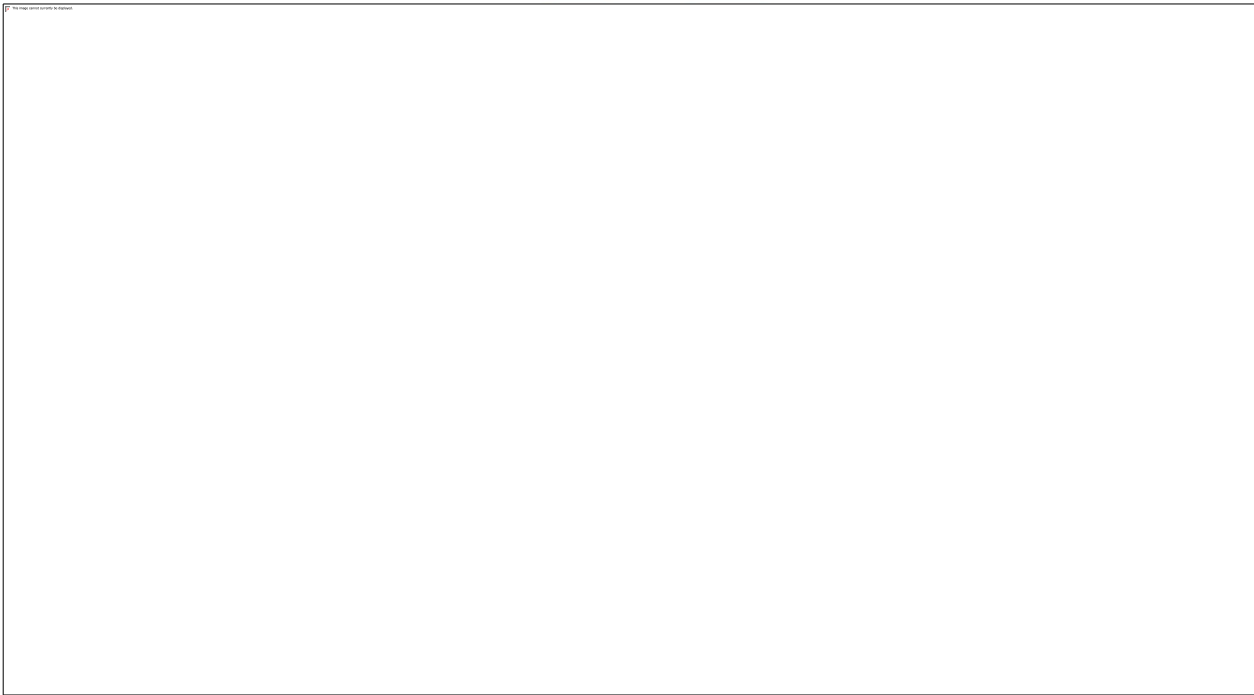
Officers from the east policing team recently attended this event involving representatives from the NFU, the Military, Angling Trust, Dorset Rural Crime Team, together with farmers and gamekeepers from east Wiltshire. Operation ASTEN has involved dealing with illegal off roaders on Salisbury plain. Recently fifty plus individuals were stopped and dealt with in relation to this activity, many were unaware of the offences they were committing, a positive outcome for this priority to the Amesbury area which involved the Pewsey areas of the plain.

Rural crime operations continue, in our efforts to target what is often cross border organised criminal activity. Of one particular individual who has been actively involved in hare coursing and trespass on farmland a Community Protection Warning notice has been issued, in addition to seeking out prosecution for the offence itself. We are eager to utilise this legislation for persistent and impactful rural crime incidents.

Fish related offences; it is currently the closed season (15th March - 15th June), course angling is suspended on rivers, streams and some canals and still waters during close season. In enclosed waters fish are property and their removal is theft. Please report any activity via 101.

3. Wiltshire Police Control Strategy

Below is our Control Strategy for your reference. This focuses on how we conduct our operational policing based on the Police and Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.



Cybercrime

There has been one reported instance of cybercrime since the last meeting on 7th March 2017, where the victim has been scammed online and has made numerous transactions via Moneygram & Western Union which have gone to unknown persons in Ghana using fake profiles.

Domestic Abuse

Devizes community policing team continue to engage with victims of domestic abuse, following the Force's positive action requirement in all instances (this does not necessarily mean arrest). And further support is provided to victims by staff at Horizon, which was set up in 2014 to help victims of crime access the most appropriate support for their circumstances. Wiltshire Police also continue to disclose information under the Domestic Violence Disclosure Scheme also known as Clare's Law



High Risk Victims

Since the last Area Board meeting I am pleased to say that we have had no reports of Rogue Trader type offences on elderly victims.

The national Operation Rogue Trader campaign involved a week of action (Monday 8 May until Friday 12 May) from police forces and agencies across the UK, with a specific day of enforcement on Tuesday 9 May 2017. Wiltshire Police officers and staff along with members of Trading Standards took part in the day with officers using Automatic Number Plate Recognition (ANPR) to carry out intelligence-led roadside stop checks of vehicles, as well as mobile patrols and engaging with the public to offer advice and guidance around rogue trading in their specific area.

Sadly Devizes CPT have received one report of a scam phone call made to an elderly lady, whereby the caller purported to be from Talk Talk and stated an error had been made and that they had paid



money into her account which they shouldn't have. Although this was a distressing incident for the victim thankfully the money transfer to the suspect failed and Police were called.

Nationally however, this remains an issue and is regularly reported on in the national news. Callers are stating they are police officers, and have a person detained who is in possession of bank and credit cards in their name. These callers then proceed to ask for details of their bank accounts and PIN numbers. They can be very convincing. The scammers will use any means to sound plausible and stating that they are Police Officers is an obvious way to do this. You should NEVER give your passwords or PIN number to ANYONE on the phone. Please share this information with friends, relatives and relevant people to reduce their risk of becoming victims of these crimes. Advice and guidance can be found at <http://www.actionfraud.police.uk>

Unfortunately there has been two recent instances in Devizes of elderly ladies having their purse stolen from their handbag/wheeled shopping bag.

High Risk Offenders

The CPT continue to work closely with the Public Protection Department to identify persistent or dangerous offenders, to engage with them and to take positive action where required.

Nick Mawson
Sector Inspector,
Wiltshire East CPT

PROTECT



Devizes Area Board Report

June 2017

Safe and Well Visits- Home safety

Fire Service '**Safe and Well**' advisors will visit people, in their own homes, advising on home safety and personal wellbeing.

A Safe and Well visit is **FREE** and normally last about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Fancy Volunteering for the Fire Service ??

Working alongside the team at their local fire station, our volunteers help to educate the local community in fire safety and gather referrals to allow us to offer people goodwill advice about safety in their own homes.

There are also opportunities for volunteers to get involved with station life, Service events and our amazing youth initiatives.

Our volunteers are invaluable in supporting Dorset & Wiltshire Fire and Rescue Service and enabling us to work together making our counties safer.

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What do you get out of being a volunteer?

- Being part of a motivated team
- Wearing a uniform with pride
- Learning new skills
- Meeting new people
- Supporting your local community
- Enhancing your CV

We welcome volunteers from the age of 18 and from all backgrounds. All we ask is that you are available for two to four hours per week, and are willing to help for a minimum of six months.

Make a positive difference now! To find out more, call 01722 691279 or email Volunteering@dwfire.org.uk

Volunteer Manager - Nev Chamberlain

Community Safety Activity

Local crews and Safe & Well Advisors have been engaging with local home owners recently, reminding residents about staying safe in their homes. Always have a plan to get out of your property paying particular attention to the location of house keys to enable your escape.

As a reminder, following the recent thatch property fire in Bishops Cannings, there is specific safety advice on our website for thatch owners –

<http://www.dwfire.org.uk/safety/thatched-properties/>

Incidents

- 1 Thatch property fire, Bishops Cannings
- Barn Fire – Straw approximately 15M x 10 M
- 4 Chimney Fires- advise given to owners
- 4 small fires in the open
- 2 Road Traffic collisions –One person trapped minor injuries
- On 3 occasions the Service has assisted Ambulance staff to gain access to property
- Young Person extricated from Child's Swing (Hydraulic Cutter)

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Car wash Event

The Crew at Devizes raised around £800 from a car wash event at the Station on 29th April. Funds raised were split between the Mayor's two nominated charities.

I would like to extend my thanks to the local Community for your generous donations on the day.



Want to become a firefighter ?

Or know someone who does?

On-call Firefighters provide a part-time service around other commitments. They let us know when they are available and respond to emergency call outs.

To find out more about the role please visit the 'Working for us' pages of our website or drop into the station on a Wednesday evening for a chat.

Jack Nicholson GFireE
District Commander. Devizes, Melksham and Calne
Dorset & Wiltshire Fire and Rescue Service
Telephone: 01722 691 242
Mob. 07809 548048
Email: jack.nicholson@wiltsfire.org.uk
Web: www.dwfire.org.uk

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May 2017

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experience local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

Primary Care Co-Commissioning

At the beginning of April 2017 Wiltshire CCG has taken on full delegated responsibilities for managing local general practices (GP surgeries). This was previously managed by NHS England.

It is widely recognised across the NHS that involving CCGs more in the commissioning of general practice provides an opportunity for offering better, more joined-up care for patients and local populations.

Functions the CCG has taken on include:

- The commissioning and monitoring of General Practices contracts
- Commissioning of local services for the Wiltshire population
- Approval of practice mergers
- Making decisions on local discretionary payments for GP practices
- Making decisions on establishment of new GP practices
- Provision of communications and patient engagement advices to GP practices



More information can be found on the CCGs website – www.wiltshireccg.nhs.uk

Prescription Ordering Direct (POD)

NHS Wiltshire CCG launched a NHS Prescription Ordering Direct (POD) service on Monday 8 May 2017.

This new service will provide an easy way for people to order their repeat prescription by making a simple phone call from the comfort of their own home – without the need to go into a GP practice or pharmacy.



NHS
Wiltshire
Clinical Commissioning Group

Prescription Ordering Direct (POD)

A new and convenient way to order your repeat prescription

0300 123 6242

The POD will be staffed by dedicated, experienced and fully trained repeat prescription coordinators and pharmacists from NHS Wiltshire CCG.

When you call the POD telephone line you will talk to a trained coordinator dedicated to taking repeat prescription requests and answering any repeat prescription queries.

They will be able to help you to order only the items that you need, ask you how you are getting on with your medication and alert you if a medicine review is needed.

The POD has been introduced to help reduce the amount of medicine wasted across Wiltshire, as unused prescription medicines cost the NHS in Wiltshire over £2.7million every year. By managing repeat prescriptions orders more efficiently, we can reduce waste and save valuable NHS funds.

The service will also reduce time and workload pressures for GP practices, allowing staff to focus on providing better care to patients.

Don't worry if you already use a repeat prescription service from a pharmacy, you will be able to phone the POD service to order your medicines instead and the POD will arrange for your prescription to be sent electronically to your usual pharmacy and dispensed as normal.

The POD service will be available for patients registered with Lovemead Surgery, Trowbridge from 8 May. Giffords Surgery, Melksham and Castle Surgery, Ludgershall will be joining the scheme in June 2017 and we will keep you updated when more surgeries join.

Have you consented to have additional information in your Summary Care Record

Summary Care Records is an electronic record of important patient information, created from GP medical records. We are asking patient to improve their patient experience by consenting to have additional information available on their summary care record (SCR).

What is additional information?

Essential details about your healthcare can be very difficult to remember, particularly when you are unwell. Having additional information in your SCR means that when you need healthcare, you will be helped to recall this vital information, this includes:

- Your long term health conditions – such as asthma, diabetes, heart problems or rare medical conditions
- Your relevant medical history – clinical procedures that you have had, why you need a particular medicine, the care you are currently receiving and clinical advice to support your future care
- Your personal preferences – you may have particular communication needs, or may have made legal decisions about your care that you would like to be known
- Immunisations – details of previous vaccinations such as tetanus and routine childhood jabs



GPs use your Summary Care Record to share medical information with other healthcare staff treating you



We need your permission to add more information to help support your care.

Ask reception for a consent form.

Care professionals in Wiltshire use your Summary Care Record when they are treating you and this currently provides important information about the medicines you are taking, allergies you suffer from and any previous bad reactions to medicines you have experienced.

By consenting to have additional information included in your SCR, means more information will be available to health and care staff when they are treating you and can enhance the care your receive.

Ask reception for a consent form next time you visit your GP surgery.



Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.



Marking a milestone

An online directory with an extensive list of health and social care services in Wiltshire has almost doubled in size since its launch two years ago.

The 'Your Care Your Support Wiltshire' website was launched in 2015 and now has 764 entries on the service directory. Services range from hearing aid repair clinics, foodbanks, meal providers, to long term condition support groups.

To make services easy to find, they are grouped around themes such as multiple sclerosis, diabetes, stroke, or palliative care. A hashtag has also been created - #makesomeonewelcome - for groups and clubs identified as going the extra mile in welcoming new people.

During the last two months, 150 directory entries have been added including links to videos about 'Men's Sheds' and 'The Learning Curve'.

Claire Cooper, Information Research and Web Content Officer, said: "Thank you to the volunteers, groups, Community Engagement Managers, Older People and Carers Champions and stakeholders who help keep Your Care Your Support Wiltshire up to date."

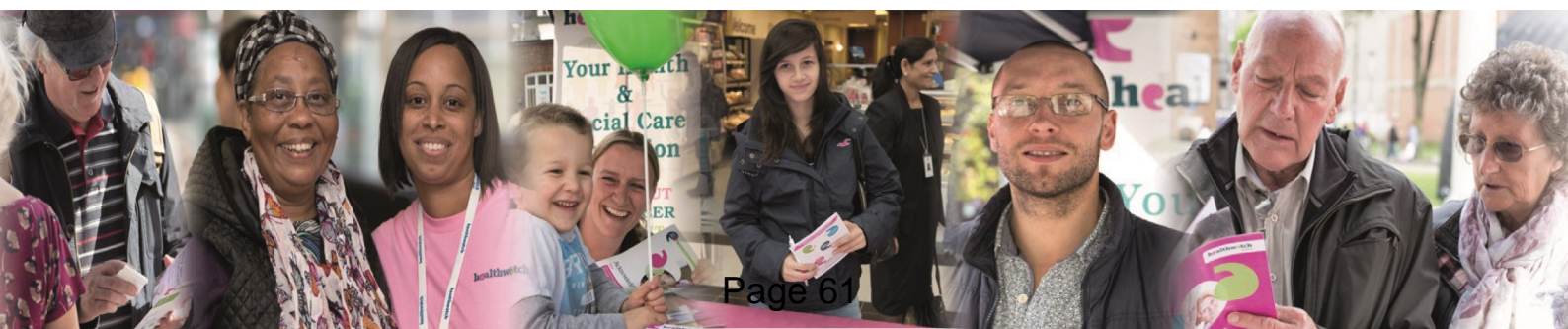
Marking our impact

Do you want to know the impact of our work in Wiltshire?

Healthwatch Wiltshire engages with people throughout the county to find out their experiences of using health and social care service. We use this information to feedback to the boards and groups who provide and buy these services.

We have produced a range of 'You Said, We Did' reports to illustrate the work carried out over the last year and what happened as a result of the feedback which people gave to us.

The reports, which cover a range of topics such as complaints, dementia and carers, are available at healthwatchwiltshire.co.uk



Report to	Devizes Area Board
Date of Meeting	05/06/2017
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Devizes Eisteddfod Project Title: Devizes Eisteddfod Piano View full application	£1000.00
Applicant: Busy Kids Project Title: Bromham Busy Kids Nursery floor modernisation View full application	£5000.00
Applicant: St John's Parish Room Committee Project Title: The Refurbishment of St Johns Parish Room Devizes View full application	£2500.00
Applicant: Strange Old Things - The Mobile Museum Project Title: Strange Old Things - The Mobile Museum View full application	£1000.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2418	Devizes Eisteddfod	Devizes Eisteddfod Piano	£1000.00
Project Description: Grant required to part-fund the purchase of an upright piano to be housed in the Cheese Hall at Devizes Town Hall and be available for use by all community groups using this hall.			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
2388	Busy Kids	Bromham Busy Kids Nursery floor modernisation	£5000.00
Project Description: Replacement of existing flooring for new fit for purpose system that complies with health and safety requirements. Also removal of several existing walls to ensure play area space is more effectively supervised and safeguarding risks reduced through improved vision across the building.			

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2393	St John's Parish Room Committee	The Refurbishment of St Johns Parish Room Devizes	£2500.00

Project Description:

The application is made by St John St Mary PCC in respect of its Parish Room which provides an affordable meeting space for all sectors of our community to use. The Parish Room is used daily and supports those local organisations that deliver a wide variety of open access activities that anyone can participate in. Many of its users deliver activities for the more vulnerable within our community where a safe and warm space for a short while is essential. It also supports community cohesion providing a place where people of similar interests can share ideas and experiences.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2423	Strange Old Things - The Mobile Museum	Strange Old Things - The Mobile Museum	£1000.00

Project Description:

The Mobile Museum provides access to heritage items and education to those who would not otherwise have access to museums. Our collections of British history are mobile interactive and are shown at local residential settings clubs schools and events alongside talks and demonstrations by our volunteers. We are seeking funding to create new collections in areas not currently covered. We are offering 2 free sessions pcm for local projects and organisations 24 sessions in total to ensure the new artefacts reach a wide audience. These will be available for a year from September 2017.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Graeme Morrison

Community Engagement Manager

01225 713573

graeme.morrison@wiltshire.gov.uk

Report to	Devizes Area Board
Date of Meeting	05/06/2017
Title of Report	Health and Wellbeing Grant Funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Devizes Dementia Action Alliance Project Title: Dementia Awareness Week – Special Dementia Friendly Cinema Screening	£300.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2017/2018 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in

order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Applicant	Project Proposal	Requested
Devizes Dementia Action Alliance	Dementia Awareness Week Special Dementia Friendly Cinema Screening	£300.00
Project Description: To Launch Dementia Awareness Week 2017 the Devizes Dementia Action Alliance would like to host a Dementia Friendly Screening of "Singin' in the Rain" at Devizes Cinema. Singin in the Rain has been chosen following a survey of Alzheimer's Support's customers to find out which film would be most popular with people with dementia in Devizes. Funding is requested to cover the cost of hire of the film and hireof the cinema.		
Proposal That the Area Board ratifies the decision of Graeme Morrison's (Community Engagement Manager) decision to use delegated powers to award this grant in between area board meetings.		

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Graeme Morrison
Community Engagement Manager
01225 713573
graeme.morrison@wiltshire.gov.uk